

ACADEMIC CALENDAR

For Faculty Actions

AY 2023-2024

UNIVERSITY OF COLORADO COLORADO SPRINGS

Fall Semester 2023

Aug 15	New Faculty Orientation
Aug 21	ACADEMIC YEAR BEGINS. Classes begin
Sept 1	Faculty eligible for sabbatical assignments during AY 2024-25 should be notified by dean's office. Faculty Handbook/Compensation and Leave APS #1024 on Approval of Sabbatical Assignments
Sept 4-5 (M/T)	Labor Day holiday from classes (no classes, but university offices are open Tuesday, Sep 5)
Sept 7-8 (Th/F)	Board of Regents meeting
Sept 15	Candidate dossiers and list of external reviewers (if applicable) due to Primary Committee. (Reappointments, Promotion, Tenure, and Post Tenure reviews). (suggested date) Faculty Handbook/RPT UCCS Policy #200-001 on Reappointment, Promotion and Tenure APS 1022 - Standards, Processes and Procedures for Reappointment, Tenure, Promotion and Post-Tenure Review UCCS Policy #200-016 on Post Tenure Review
Oct 1	Sabbatical applications for AY 2024-25 due in dean's office. Send a list of sabbatical assignments intentions to Mary Martinez in the Provost's office.
Nov 1	Sabbatical applications for AY 2024-25 due to Mary Martinez in Provost's office. Submit original application form w/plan, CV, last sabbatical report (if applicable) and recommendation statement from the chair/dean.
Nov 7-8 (T/W)	Board of Regents meeting
Nov 15	Primary Committee recommendations for RPT due to dean's office (suggested date)
Nov 22-26	Thanksgiving holiday. Campus closed Thursday through Sunday, Nov 23 through Nov 26 (no classes, but university offices are open Wednesday, Nov 22)
Dec 15	Summer/Fall Commencement at World Arena
Dec 16	Fall Semester Ends

(over)

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Spring Semester 2024

Jan 11-12 (Th/F)	Board of Regents mid-winter retreat
Jan 4	First Level Committee (DRC) recommendations for RPT due to deans (suggested date)
Jan 16	Classes begin
Feb 1	RPT Workflow dossiers due to Mary Martinez (Provost's office). <u>HARD DATE</u> * All materials and recommendations for initial and comprehensive reviews & reappointments. * All materials and recommendations for faculty promotions. * All materials and recommendations for faculty considered for tenure. * All materials and recommendations for faculty considered for post-tenure review due. Include Faculty Professional Plan Campus Policy 200-016 Post-tenure Review and new Faculty Professional Plan (form). Please make sure the form is fully signed.
Feb 8-9 (Th/F)	Board of Regents meeting – (UCCS Sabbatical requests are reviewed and approved)
March 1	FY25 Salary Increase Report (SIR) process begins (approx.)
March 22	Vice Chancellor Review Committee (Second Level) RPT recommendations due to Provost
Mar 25-29	(M-F) Spring Break (no classes, but university offices are open)
April 15	List of 2024-2025 RPT candidates due to Mary Martinez (Provost's office) from deans' offices (List should include initial & comprehensive reappointment reviews; tenure and promotion reviews; and post tenure reviews.) Sabbatical eligibility for 2024-2025 is also due.
Apr 11-12 (Th/F)	Board of Regents meeting
May 10	Spring Commencement at World Arena
May 11	Spring Semester Ends
Jun 20-21 (Th/F)	Board of Regents meeting – (UCCS tenure cases are reviewed and approved)